



ACCESS REQUEST FOR PERSONAL INFORMATION

This form is provided to facilitate your request for access to the personal information which MBNA Canada Bank may hold on you pursuant to the provisions of the *Personal Information Protection and Electronic Documents Act (the Act)*.

In order to fulfill your access request, it is necessary for you to complete this form, sign it, and forward it to MBNA Canada Bank, P. O. Box 9660, Station T, Ottawa, Ontario K1G 6M9, together with the following:

- a photocopy of a valid driver's license, birth certificate, passport, or certificate of Canadian citizenship.

Under the provisions of *the Act*, the undersigned individual hereby requests MBNA Canada Bank (MBNA) to provide access to all personal information held on the undersigned, including the use and disclosure of this personal information. Upon receipt of the required identification, the information will be forwarded to you by registered mail. If you are a Customer of MBNA, the information will be sent to the current address we show for your account. If you are not currently a Customer, the information will be sent to the address shown on the identification documentation you provide to us.*

Your Name (please print in full)

Street Address, Apt #

Your Signature

City, Province, Postal Code

If you are currently an MBNA Customer, please provide your account number below to assist us in confirming your identity.

Your MBNA Canada Account Number

Date

As provided for under *the Act*, we reserve the right to assess a fee for providing access. We will advise you in advance if a fee is required.

*Note: If, upon receipt of your completed access request form, MBNA has any question regarding your identity, we will contact you for further information prior to fulfilling your request. While we regret any delay this may cause, please understand that we want to do everything we can to protect the confidentiality of your personal information.